

Marshall District Library
Board of Directors
Regular Meeting
January 13, 2026

The regular meeting of the Marshall District Library was called to order by President MJ Harting-Minkwic at 7:00 pm.

Roll call was read by Joanne Davis.

Members present: MJ Harting-Minkwic, Ann Fitzpatrick, Jerry Marshall, Mary Fountain, Carol Bagi, and Joanne Davis

Members Absent: Kara Boughton

Others present: Angela Semifero, Doreen Boyer, Nate Palmer, Matt Holland (zoom), and Allison Bosch (zoom)

President MJ Harting-Minkwic led the group in the Pledge of Allegiance.

Approval of Agenda:

Ann Fitzpatrick made a motion to approve the agenda of the January 13, 2026 meeting, supported by Mary Fountain. Motion carried.

Approval of Minutes:

A motion to approve the minutes from December 9, 2025 made by Carol Bagi, supported by Mary Fountain. Changes to the regular meeting minutes: Mary Fountain did not review the bills and under new business "Angela proposed playing" should be "Angela proposed paying." Motion carried with the amendments.

Financial Report:

Audit Presentation

Matt Holland and Allison Bosch of Gabridge & Company presented the information about the Marshall District Library annual audit via Zoom.

- Issued an unmodified opinion
- No deficit fund balances
- No material budget deficiencies
- Budget looks strong and staying within the budget

Bills: Treasurer Carol Bagi and Mary Fountain previously reviewed the bills. Carol Bagi made a motion to approve the December 3, 2025 through January 5, 2026 bills in the amount of \$102,625.95. All present voted yes.

Bills to note: significant bills were for the fire monitoring system and the Kanopy movie streaming

Library Directors Report:

- We are through six months for the fiscal year. Most expenses are pretty routine except for the emergency door that is planned to be installed in 2026. Emergency door expense will be under building renovations.
- We had a good time this December with the Santa and Singing, Christmas parade, and the Merry Mile Eggnog jog craft time.
- The current pizza and stories was promoted for the Hughes school. There will be a pizza and stories for each elementary school. However, anyone can sign up but mainly focused on each elementary school so other families from the schools can see each other.
- Winter break: daily drop-in activities, reindeer games (pin the tail on the reindeer), helped keep families entertained during the break
- State Aid paperwork is completed which includes financial and statistical information. Once submitted, MDL will receive approximately \$14,000 from the state.
- Interns will be interviewed

Committee Reports:

- Building and Site – did not meet
- Finance – did meet, will meet February 10, 2026 at 6:45 pm
- Personnel – did not meet
- Policy – did not meet

Unfinished business: None

New Business:

Staff Training Day

A motion to approve the staff training day which the library will be closed for on Friday, March 27, 2026 was made by Carol Bagi, supported by Mary Fountain. All present voted yes.

MelCat Visiting Patron Discussion

Angela discussed MelCat and how you can borrow books in person through MelCat at different participating libraries. This saves the library and other libraries a lot of money because they aren't paying for new books. There is an option where you can turn on a visiting patron and non-residents would be able to check out MelCat books from other libraries when visiting them. KCC and Homer are part of the visiting patrons, Battle Creek is not. Discussed whether to turn it on and decided not turning the "visiting patron" on. We will re-visit the visiting patron at another time.

Comments from the public:

None

Comments from the board:

Ann Fitzpatrick liked the discussion about the MelCat visiting patron discussion. She also mentioned that the library works so hard.

Meeting adjourned at 8:19 pm. The next meeting will be February 10, 2026.

Respectfully submitted,
Joanne Davis, Board Member